

**CITY OF WOODSTOCK TRANSPORTATION COMMISSION
REGULAR MEETING
Council Chambers – Woodstock City Hall
6:00 PM; June 16, 2021**

A regular meeting of the Woodstock Transportation Commission was called to order at 6:00 PM on Wednesday, June 16, 2021 by Chairman Andrew Celentano.

CALL TO ORDER

ROLL CALL

COMMISSION MEMBERS PRESENT: Mark Indyke, J. Osborne, C. Wenzel and Chairman Andrew Celentano.

COMMISSION MEMBERS ABSENT: Susan Hudson.

STAFF PRESENT: Public Works Deputy Director Brent Aymond and Executive Assistant / Chief Deputy City Clerk Jane Howie.

OTHERS PRESENT: none.

ACCEPTANCE OF MINUTES:

Motion by J. Osborne, second by M. Indyke to accept the May 19, 2021 Minutes with noted corrections. Ayes: M. Indyke, J. Osborne, C. Wenzel and Chair A. Celentano. Nays: none. Absentees: S. Hudson. Abstentions: none. Motion carried.

FLOOR DISCUSSION: Anyone wishing to address the Commission on an item not on the Agenda may do so at this time.

1. Public Comments: none.
2. Commission Comments:

J. Osborne asked if the City has information on the electric vehicle charging station. B. Aymond said the City doesn't receive any type of reports or information; however, he sees vehicles plugged into the station frequently.

B. Aymond reported that there are five Koloni bicycles available in Woodstock and they are being used. He added that the bikes were installed in the Metra parking lot approximately two weeks ago. These bikes can be moved to any location, if need be. In response to a question from A. Celentano, B. Aymond said the City does have access to usage reports for the Koloni bicycles. Additional discussion ensued.

Chair Celentano opened discussion pertaining to the Project Lead the Way Program and asked for feedback on the recent students' presentations. He added that the school and students were very appreciative of the program and all of the assistance provided. A. Celentano said the students would like an outline on how their presentations should be laid out and they'd like additional mentor visits. M. Indyke suggested further civic involvement as it pertains to their presentations. A. Celentano asked B. Aymond if Public Works could provide a template for the students to use for presentations going forward. B. Aymond mentioned the process in which developers apply for a subdivision or a building permit; the documents that are necessary, etc. C. Wenzel asked what assistance the teacher provides. A. Celentano said the teacher makes sure the students are doing what's necessary according to the school district. C. Wenzel suggested including a rubric. A. Celentano said they, as mentors, do not deal with this part; that would be the teacher's responsibility. J. Osborne shared processes required prior to creating the presentation; templates involved and formats. C. Wenzel asked about including references for these

presentations. A. Celentano suggested adding broad references out at this grade level. Additional discussion ensued pertaining to last month's students' presentations.

TRANSMITTALS: (no discussion or action requested)

1. Preliminary list of student projects
2. Notes for 2022

Chair Celentano asked Commissioners to review these notes and to share their ideas. He opined it would be a great learning opportunity for the students to be educated on the responsibilities of the various City departments.

3. Air Taxi articles

Chair Celentano suggested including this information in Chapter 6 of the Plan or adding a new chapter for future growth. Discussion continued pertaining to the air taxi. Commissioners didn't believe focusing on air taxis at this time is beneficial. Chair Celentano will delete it.

Chair Celentano stated he'd like to set up a timeline as to when specific projects will be discussed and decided upon. He added that the project list needs to be determined in August, and the presentations to City Council will be scheduled for the beginning of May 2022.

Chair Celentano mentioned wanting to include City Planner Darrell Moore at a future meeting. A. Celentano said he'd like to bring the crosswalk letter back to the Commission, as well. Commissioners discussed parameters for Project Lead the Way Capstone Course, how many groups can the mentors handle, how many students, what grade(s) should be included. C. Wenzel said seniors can take college levels classes at the high school and get college credits. She said this is on par for this type of program. Commissioners discussed ways to better facilitate the program and what parameters to set for the students.

J. Osborne suggested looking at the big picture, a list of projects, a plan, a road map for the future, include updated statistics, and look at the entire Transportation Plan. Commissioners agreed to review the entire document and then discuss the Table of Contents, as to what could be deleted or added to determine the Outline. He suggested paring down the document to the critical issues, a vision plan, public involvement process, and what commissioners think the issues are. M. Indyke suggested getting public comments to be certain that the Commission is addressing the community's interests.

Commissioners decided to work on the Bike Plan after the Transportation Plan is complete. A. Celentano reminded Commissioners that S. Hudson suggested looking for an APP for a local bike plan.

ITEMS OF BUSINESS: these items will be included in a future agenda.

1. Transportation Plan Update – Add chapter on future growth
2. Transportation Plan Chapter Assignments
3. Exploration of Bike Map App

FUTURE AGENDA ITEMS:

1. Schedule workshop for bike plan
2. Schedule workshop for bike map
3. Future Projects for PLTW
4. Update of Transportation Plan
5. Workshops winter 2021/spring 2022 – transportation plan

ADJOURN: To a Regular Meeting September 15, 2021 at 6:00 PM.

Motion by J. Osborne, second by M. Indyke to adjourn this Regular Meeting of the Transportation Commission. Ayes: M. Indyke, J. Osborne, C. Wenzel and Chairman A. Celentano. Nays: none. Absentees: S. Hudson. Abstentions: none. Motion carried. The meeting was adjourned at 7:20 PM.

Respectfully submitted,

Jane Howie
Chief Deputy City Clerk